

## PTW Meeting Minutes

September 10, 2019

**Attendees:** Jana Stokes, Jen Patitucci, Erin Baker, Zofia Ruzyc, Ashley Sudduth, Dana Wojnarowski, Carrie Bral, Karen Foster, Adam Zurko

### **Apex Presentation** (*sales group dropped in meeting to present*)

Founded by education-developing leaders. Two-week leadership and fitness program. Examples, glow in the dark fitness event, fortnite, etc. Leadership program. 90% re-book rate. PBIS based. Online based program. Incentive awards. Event day such as a fun run or dance program. Most financial collections taken online, but also can take cash payments. All students involved.

### **Call to Order 6:40pm**

#### **Report from Treasurer**

*Savings Balance: \$5084.49*

*Checking Balance: \$7,048.36*

Lifetouch yearbook cash received-*\$2004.80*

Profit at supply drop off (spirit wear)-*\$121.00*

School kits did well-*\$214.00 profit*

Last year Panera did not go so well-*\$40.62* (receipt discrepancy)

Renewed PTO finance manager-*\$109.00 (cost)*

Reading A to Z renewed-*\$1,599.60 (cost)*

Spent on ice cream social-*\$68.80 (cost)*

IXL purchased-just reading and math

1 reimbursement form submitted

#### **Principal Report**

Mr. Zurko reports good transition thus far. Weekly reports cover overall status thus far.

#### **General Discussion**

Overall discussion regarding flyers for events and when to send them. Mr. Zurko recommends sending all flyers out the Friday before the event the following week. Mr. Zurko also puts events in announcements. Ashley proposes emailing teachers as well to ensure communication of events is announced.

## **Fundraising**

Coffee event flyer coming home this week. Oberweis brought in a little less than last year.

### *Dance-a-thon*

Dance-a-thon-similar to last year but online fundraising on a website. Student council will be involved. Website very easy to use. Zofia asks for a pledge sheet. Jana will provide one. Student Council will help promote the event. Discussion regarding incentive prizes. Some prizes may come out of PBIS budget. Mrs. Woj asks who/if PTW will assist with running event. A couple of PTW members will assist.

Timing of Event:

-9:45-10:15 grades K-1

-10:30-11:00 grades 2-3

-12:45-1:15 grades 4-6

(special education classes will join as appropriate for timing)

### *Book Fair*

Dena Fegan running it and collecting funds for scholastic dollars. Book Fair runs October 7-11

### *Sip and Paint*

Mrs Woj notes that the day is also teacher conferences. A second date may be added depending on interest

### *Market Day*

Looking into using this feature. Marcie looking into. Many parents excited for this.

### *Mother/Son Event*

Zofia Ruzyc is running the event this year.

At Urban Air this year. Approx \$22 per person. Two-hour event, entire facility dedicated to event. Potentially doing a staggered mealtime. Includes scheduled bowling time. February 27<sup>th</sup>. Socks are included in cost. Entire menu half off. Multiple party rooms. \$1500 needed to secure date. Help is needed to run event. Set up sign up genius to assist and volunteer in helping event. Photo frame orders combined for ease of purchase.

## **Communications**

Jen P. working on enhancing online capability for broadcasting meetings. Needs building WIFI access in order to do so.

## **Teacher Report**

Teacher rep responsibility shared between Mrs. Woj and Mrs Kulikowski. Communication shared with teachers. Developing partnership. Also developing communication strategies.

Mrs. Woj notes that that technology with technology given by district and technology provided by PTW is helping significantly. Better one to one ratio in grades 2-4. Interactive boards have sign-outs. Getting feedback, encouraging teachers to sign out boards for a week or more. A need exists for more utilization, thus an additional board. District providing libraries with boards for use.

## **Technology/Programming**

Mr. Zurko notes interactive boards are expected to be used. Demo at PTW meeting. PTW works hard to provide expensive technology...teachers should present on how they are using this technology.

Scholastic News purchased through book fair funds.

## **Open Discussion**

Change for hunger-will take place in November

In January "Souperbowl" will occur.

In spring, the change war-very successful event last year.

-may change it a bit (dollars are positive, coins are negative)

PTW meetings are now every other month

PTW tries to not schedule events during testing weeks

- Window for Map winter: November 25-December 19<sup>th</sup>
- Window for Map spring: May 4-22

***Meeting adjourned: 7:50pm***