

PTW Meeting Minutes

January 14, 2019

Call to order: 6:30pm

Meeting minutes Review (November 12 meeting): Approved

Attendees: Jana Stokes, Marcie Krueger, Erin Baker, Adam Zurko, Dana Wojnarowski, Jen Patitucci, Ashley Sudduth

Treasurer's Report:

Checking Balance: \$2780.63

Savings Balance: \$5087.05

Treasury and Fundraising Details:

Box-Tops-not earning as much due to change in scan process. Jana working with Mrs. Dinges to plan award for winning class (indoor recess an option).

Holiday Meals-Used gift cards for fulfillment. Any extra-possibly using for giving tree

Mother-Son-Will be at Main Event, will break even with cost.

Misc.-Administrative expenses (PTO today), etc. incoming. Additionally we may want to set up a "Families helping Families" fund from feature dine-outs.

Principals Report:

Five Essentials Survey going out. Need good participation for feedback and results. Possibly providing rewards incentives to ensure wide response. Instructions sheet going out from Mr. Zurko this week.

Successful first half of the year. Weekly updates are helping keep communication across families and staff.

Teacher Report:

Reimbursement-staff would like to have additional communication on whether or not requests were reimbursed. Starting next year, a detailed guidelines list will be provided to staff regarding reimbursements. What is necessary and what can district provide. Essentially, a standard operating procedures list for use between staff and PTW.

Feedback: Teachers grateful for PTW assistance with IXL. MAP targets aligned with IXL programming. RIT scores and IXL now aligned with math practice areas in MAP. Helps growth and preparation for next testing phase. Reading alignments are coming soon.

Communication: Are grant forms still used? Links available on PTW website.

Fundraising and Misc.:

Dance-a-thon-check received

Holiday Shoppe-Lessons learned as it proved to be very time consuming and a lot of work. PTW deciding on whether or not to use this vendor next year.

Yearbooks-Order forms to be sent out next week. Everything going smoothly so far.

Main Event-Mother Son-Not a PTW event but PTW is assisting in planning.

Market Day-Stock limited currently, looking to start next year.

Holiday Meals-Good reception, PTW plans to use next year.

Grant Requests-Current request for popcorn machine, can we use as a school shared property? Great education opportunity for Special Education students. Helps with life skills. Mr. Zurko says that while it will primarily be used for special education classrooms, it can be shared for other events use.

Dine Outs:

North of the Border-waiting for check.

Pietanzas-Jen P will follow up with manager for check.

DogFather-January 23rd

Noodles and Company-February 11th

Potbelly-March (TBD)

Portillos-April (TBD)

Chipolte-May 4th

Misc.:

Abe Lincoln Presentation-Consider having actor to present learning to Wayne school. Can present in sections based on grade level. Options include classroom talk with 5th grade before field trip. Charges \$200.00 per hour.

Other options-Magician, centered on literacy, education, bullying etc.

- Ashley to follow-up with vendors about availability and cost

Coffee Fundraiser-revisit again in spring, coffee with principal

Spring Book Fair-Mrs. Fagan, planning in process. Options for using funds to sponsor children to purchase books. Possible use of scholastic dollars to enable more children to participate in book fair.

Spirit Week-Carrie Bral planning. Follow up before next meeting

Souper-Bowl-planning in progress. Canned food drive to collect for Hanover Township food pantry. Student Council running it. This event is a national event. Organization comes to pick up food.

Other opportunities-change war for misc. options and/or other technology upgrades such as additional smart board. Run in conjunction with Spirit Week.

Communication:

Keeping to current process of recording notes/meeting minutes and posting on website for visibility.

Next PTW Meeting-3/10/20

Meeting Adjourned: 7:41pm